



## SYLLABI POLICY

**Board Bylaw:**  
**Policy Number: 6.0401**  
**Subject Area: Instruction**  
**Adopted: 04/27/2020**  
**Revised: 03/28/2022**

A Kaskaskia College Syllabus is created in compliance with the Curriculum Development Policy and Procedure 6.0400.

Simple Syllabus is the location of all syllabi templates. They will be updated and housed for each course being taught within each respective academic term within Simple Syllabus.

All faculty (full-time, adjunct, and dual credit) are required to use the Simple Syllabus Template. All syllabi are routed through a two-step approval process. First step being lead faculty, and final approval provided by the appropriate instructional dean prior to availability to the student.

Replaces Syllabi Procedure 3.204

Approved April 27, 2020; Revised 03/28/22; Reviewed 07/12/23